

## SWAPCARD GUIDE - EN

The Swapcard platform allows users to view other participant's profiles and connect with one another. Participants can also book meetings with each other.

Once a participant is registered and connected to the platform, they can access the platform and view this page:



### Business Forum Brescia - Luxembourg

We invite Italian companies to participate in the business forum and engage in B2B meetings with Luxembourg companies during the Official Trade Mission to Italy. This is a unique opportunity to explore synergies and develop strategic partnerships in key sectors such as space, defense, digital economy, and automotive.



To view the participants from Luxembourg, participants can click on the "Luxembourg participants" button:



Participants are sorted by the parts of the programme they are attending, so kindly make sure you select participants who are attending the same Business Forum as you when looking for meetings partners. You can view a participant's profile simply by clicking on it.



**Edith Stein**

Senior Adviser

Chamber of Commerce Advisors

Chambre de Commerce



### About me

Short company description

The Chamber of Commerce, through its International Affairs, actively supports Luxembourg companies during their entries or expansions into foreign markets.

Clicking on the “Connect” button will allow you to send you a connection request and message the other participant if they accept. **This is not a meeting request!**

Write your message here

Connect with Edith

A connection request with a message is three times more likely to be accepted. You only get one message, make it count!

Hello Edith Stein! Impressed by your work. Can we connect? 🍷

Hi Edith Stein! Any inspiration sources? 🌟

Hi Edith Stein! Can we chat about conference faves? 🌟

0/1000 Characters maximum

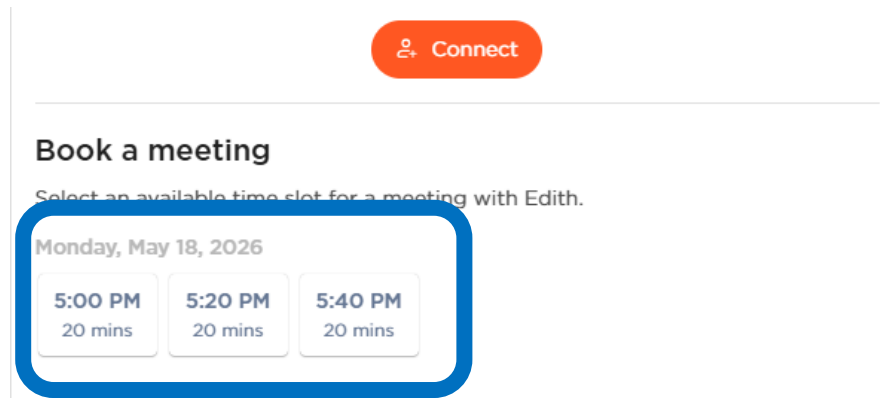
Send connection request

Click this button to send your request

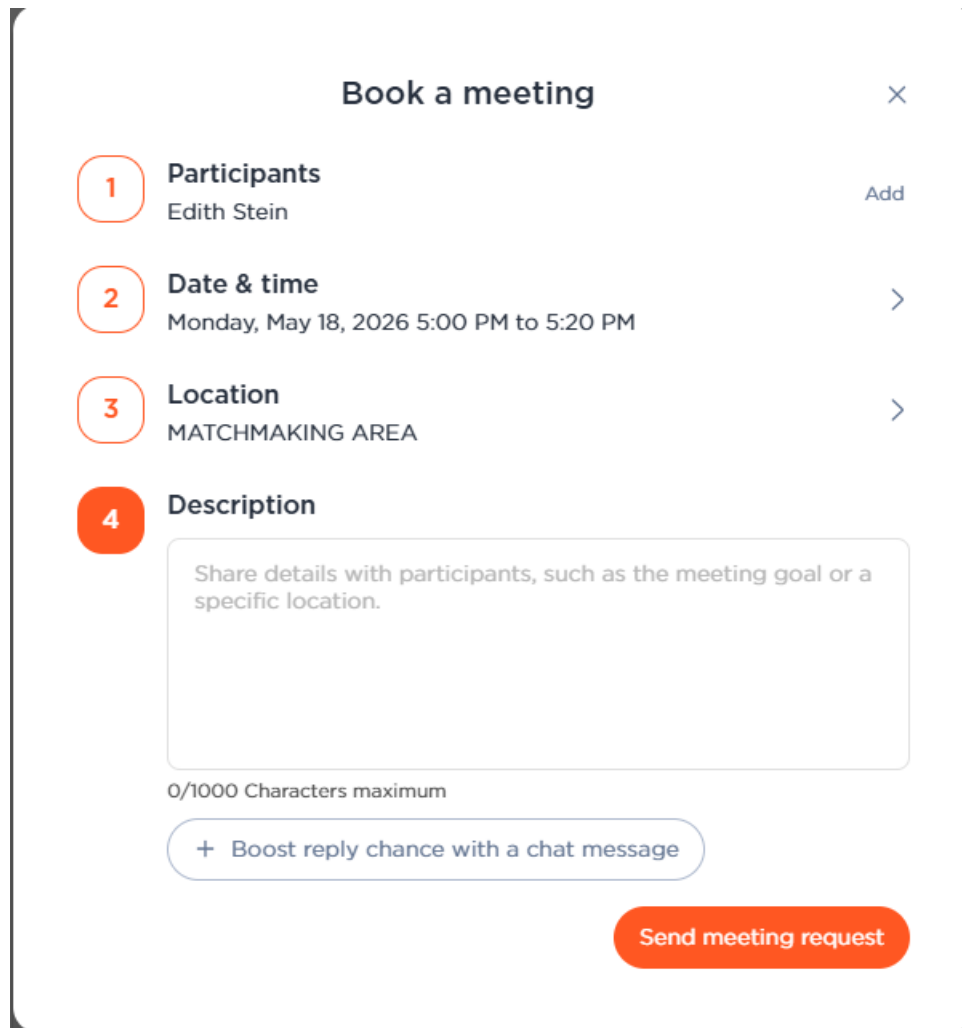
Once meetings booking will be open, participants will also have the possibility to book meetings with other participants during the dedicated time slots.

Participants eligible for meetings will have timeslots under their “Connect” button:

Select your meeting slot here



The website will then allow you to add more participants if you wish, select the location (Matchmaking area) and add a description to your meeting request. To validate, click on the “Send meeting request” button.



The other participant will receive a meeting request and will be free to accept, reschedule or cancel the meeting.

Participants will also receive an email with instructions once meetings booking is open.

At any time, participants can review their meeting requests and schedule by clicking on the “My schedule” button.

